



## Application for Admission to Junior Infants School Year 2023 – 2024

Please return to school office, Robertstown National School by 3.00pm on Thursday 26<sup>th</sup> January 2023

Please note that this form is for application purposes only. The information provided will be used to allocate Junior Infant places in accordance with the School's Admission Policy/Annual Admission Notice <http://robertstownns.ie/>. Please complete all sections of the form.

### General Information on Child

First Name:	Surname:	
PPS Number:	DOB:	Gender:
Home Address:		
Eircode:		

Siblings in the school:	Yes <input type="checkbox"/>	No <input type="checkbox"/>	(Please tick)
Name(s) of sibling(s):	Sibling's class:		

### General Information on Parent(s)/Guardian(s)

Parent/Guardian:	Parent/Guardian:
Name:	Name:
Address (if different from child's):	Address (if different from child's):
Mobile No:	Mobile No:

This Application **MUST** be accompanied by your child's **ORIGINAL** birth certificate.

The school will make a copy of the document(s) submitted and will return all of the original documents.

#### **Declaration:**

I/We, the undersigned confirm that the information supplied is correct and that we are aware that the data relating to this application will be kept on file in the school.

Parent/Guardian's Signature:	Parent/Guardian's Signature:
Date:	Date:



## CHECKLIST:

1. Attach **Original** Birth Certificate Yes
2. Proof of address attached (in the form of a utility bill, in the name of one of the parents, dated (no later than three months prior to the 13th January 2023). Yes
3. Have you signed the declaration and dated this application form? Yes
4. Have you enclosed a stamped addressed envelope? Yes

## POST THE COMPLETED APPLICATION FOR ADMISSION FORM BACK TO THE SCHOOL

### Office Use only:

*Date Application Received	D	D	M	M	Y	Y	Signature	
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## Data Privacy Statement

The information provided on this form will be used by Robertstown NS to apply the selection criteria for enrolment in Junior Infants, and to allocate school places in accordance with the School's Admission Policy and the School's Annual Admission Notice.

Where a pupil is admitted to the school, the information will be retained on the pupil's file.

On acceptance of an offer of admission, this information will be entered in the School Administration System Aladdin and will be uploaded to the Primary Online Database. The Primary Online Database (POD) is a nationwide individualised database of primary school pupils, hosted by the Department of Education and Skills.

In the event of oversubscription, a waiting list of students whose applications for admission to Robertstown NS were unsuccessful due to the school being oversubscribed will be compiled, and will remain valid for the school year in which admission is being sought (See School Admission Policy).

Where a child's name is placed on a waiting list, and the child is not admitted to the school, the information provided on this form will be retained for the duration of the school year and will be securely destroyed thereafter.

Section 66(6) of the Education (Admission to Schools) Act 2018 allows for the sharing of certain information between schools in order to facilitate the efficient admission of students. The information which may be provided to a patron or another Board of Management for this purpose may include all or any of the following:

- (i) the date on which an application for admission was received by the school;
- (ii) the date on which an offer of admission was made by the school;
- (iii) the date on which an offer of admission was accepted by an applicant;
- (iv) a student's personal details including his or her name, address, date of birth and personal public service number (within the meaning of section 262 of the Social Welfare Consolidation Act 2005).